

LATE RENT NOTICE

Tenant: _____

Address: _____

_____, 20____

Dear Tenant:

This letter is to inform you that as of the date of this letter, we have not yet received your rent payment for the month of _____. Your rent in the amount of \$_____ (plus a late fee in the amount of \$_____) is due immediately.

Payment can be made: (Check one)

In person at the address below between the hours of ____:____ AM/PM to ____:____ AM/PM:

(Check one)

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday
- Sunday

By mail to the address stated below.

Other: _____

The following payment methods will be accepted: (Check all that apply) cash money order

personal check cashier's check certified check wire transfer

other: _____.

If your rent payment remains past due, eviction proceedings against you may be commenced. If you have already sent payment, please disregard this letter.

Sincerely,

Landlord: _____

Address: _____



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